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What settings can be changed and/or updated on the Settings page?

To update your account settings, navigate to Blue Ocean Brain. Select **Profile** from the toolbar in the top right corner. Then, select Settings from the drop-down menu to access your account settings.

The following fields can be found on the Settings page:

- **First and Last Name:** The fields First Name and Last Name may be changed by the Learner. Select Update Preferences to save your changes. *Note: If you access HSI Blue Ocean Brain (BOB) through Single Sign-On, you cannot change your name in HSI BOB. Please reach out to your internal IT Team to have your name updated on your single sign-on account.*
- **Email and Username:** Learners cannot change these settings. If you believe that your credentials are incorrect, please contact your Learning Leader(s) to update your information or email.support@blueoceanbrain.com with your name, organization, and a short description of your request.
- **Password:** To change your password, select the Change Password button, enter your current and new password, and select Change Password. Then select Update Preferences to save your changes. *Note: If you access HSI Blue Ocean Brain (BOB) through Single Sign-On, please sign in using your company log-in credentials. You cannot update your password associated with HSI BOB.*
- **Language:** The selection of available languages will be determined by your organization. Select the language drop-down to see a list of available languages. Select a language and select **Update Preferences** to save changes.

- **Visibility:** The Visibility toggle allows you to remove or add your name to the Leaderboard, if your organization has this enabled. Select Update Preferences to save your changes.
- **Micro-Communication Emails:** HSI Blue Ocean Brain emails content to learners at a cadence determined by your organization. The Micro-Communication toggle will allow you to unsubscribe and re-subscribe to these emails. Select Update Preferences to save your changes.
- **Email Nudges:** Some organizations allow their learners to self-select the days on which they want to receive content emails from Blue Ocean Brain. If this option is available, the Email Nudge setting allows you to choose what days you would like to receive Lesson emails. Select the days you prefer to receive content emails from HSI Blue Ocean Brain and select Update Preferences to save your changes.

How do I update my name in HSI Blue Ocean Brain?

To update your name in HSI Blue Ocean Brain, log in to HSI Blue Ocean Brain and select **Profile** in the top right menu, then select **Settings** in the drop-down menu that appears.

On the Settings page, select the name field (first name or last name) you would like to update and make any applicable updates. Then, select Update Preferences to save your changes.

Note: If your organization has enabled Single Sign-On (SSO) for HSI Blue Ocean Brain, you are not able to change your name. Please reach out to your internal IT team to update the name associated with your Single Sign-On account. Once they have updated your name internally, the name change will be reflected in Blue Ocean Brain.

How do I update my email address or username in HSI Blue Ocean Brain?

Your username is unique to you and important for accessing HSI Blue Ocean Brain. To update your email address and/or username, you may contact your organization's Learning Leader(s) or email_support@blueoceanbrain.com with your name, organization, and a short description of your issue and the HSI Blue Ocean Brain Support Team will work with you to make necessary updates!

How do I change or update my language preference in HSI Blue Ocean Brain?

If your organization has allowed access to additional languages in HSI Blue Ocean Brain, your language settings can be changed on the Settings page. To update the language associated with your HSI Blue Ocean Brain account, navigate to Blue Ocean Brain. In the top right corner, select **Profile**, then **Settings** in the drop-down menu.

Select the drop-down next to Language and select your desired language. At the bottom of the page, select **Update Preferences** to save your updates.

Note: Languages are enabled at the group level. If you need a language enabled, please email support@blueoceabrain.com with your name, organization, and a short description of your request.

How do I add or remove my name from the Leaderboard?

To show or remove your name from the Leaderboard, visit the Settings page in HSI Blue Ocean Brain. To access your account settings, login to HSI Blue Ocean Brain and select **Profile**, then **Settings** from the drop-down menu.

To remove your name from the Leaderboard, slide the Visibility toggle so it states, "Do not show my name on the leaderboard." Select **Update Preferences** to save your changes.

To show your name on the Leaderboard, slide the Visibility toggle so it states, "Show my name on the leaderboard." Select **Update Preferences** to save your changes.

Note: The Leaderboard function is a group wide setting, determined by your Learning Leaders. Your organization's Learning Leaders may opt to remove the Leaderboard function from your group.

How do I customize my email delivery days in Blue Ocean Brain?

If enabled by your organization, you may be able to customize the frequency and/or delivery days of Blue Ocean Brain micro-communication emails in Settings.

Navigate to the Blue Ocean Brain (BOB) homepage. In the top right corner, select **Profile**, then **Settings** from the drop-down menu. Select your preferred days for Email Nudges by checking and/or unchecking the boxes next to the days of the week to create the schedule you'd like to receive emails. Then, select **Update Preferences** to save your changes.

Note: Email customization is enabled individually for each organization. This option may or may not be available to you, depending on how your organization has decided to use BOB emails.

How do I unsubscribe from and/or re-subscribe to HSI Blue Ocean Brain emails?

To unsubscribe from HSI Blue Ocean Brain emails, log in to your [Blue Ocean Brain](#) account. Once logged in, select the **Profile** icon in the top right corner. In the drop-down menu, select **Settings**. Next to Micro-Communication emails, select the toggle so it reads "Unsubscribed". Then, select **Update Preferences** at the bottom of the page to save your changes. Additionally, the Unsubscribe link can be found at the bottom of every HSI Blue Ocean Brain email.

To resubscribe to HSI Blue Ocean Brain emails, log in to your [Blue Ocean Brain](#) account. Once logged in, select the **Profile** icon in the top right corner. In the drop-down menu, select **Settings**. Next to Micro-Communication emails, select the toggle so it reads "Subscribed". Then, select **Update Preferences** at the bottom of the page to save your changes.